

The regular meeting of the Groveland Town Board was held on Thursday May 9, 2019 at the Town Hall.

Present: Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Councilmember; Ron Niedermaier, Councilmember; Amy Phelps, Councilmember

Other Town Official's in Attendance: Donald "Mark" Caldwell, Deputy Highway Superintendent

Other Attendees: Jan Rogers, Livingston Insurance Agency, Heidi Phelps

Supervisor called the meeting to order @ 7:31 p.m. Supervisor Carman asked Heidi Phelps to lead the pledge to the flag.

A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier the audited bills be paid. General Fund vouchers numbered 102- 120 for \$8,221.85; Highway Fund vouchers numbered 84 –98 for \$9,486.08. Motion carried unanimously.

A motion by Councilmember Niedermaier and seconded by Councilmember Atterbury to accept the regular meeting minutes of 04/11/2019 approved as presented. Motion carried unanimously.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed. Councilmember Phelps and seconded by Councilmember Atterbury to accept both financial reports. Motion carried unanimously.

Information handed out/or acknowledged:

1. Food Pantry collection box is located at the town hall – open during office hours
2. Earth Day April 28, 2019 well attended
3. Thank you from Pete Dolan

Old/New Business:

LIVINGSTON INSURANCE AGENCY- Jan Rogers was in attendance to discuss the future forecasting of insurance in preparation of the policy renewal in September 2019. Supervisor Carman asked our agent to discuss the recent denial of claim from our policy he would like the board to have the knowledge of what the town coverage is with our polices and the reason for the denial.

Mr. Jan Rogers reviewed the current policies we have and what the policies will and will not cover. Mr. Rogers also spoke of the dividend program that Selective has and that the town does benefit from their program. The typical increase of 3-5% for the premium is what the town can expect for budgeting purposes, but has not been notified of any major changes that would warrant a concern for planning purposes.

Board discussion:

Councilmember Phelps inquired if the board should look into competitive bids in the best interest of the town.

Councilmember Devine stated he thought the board had agreed to every three years to do competitive bids for insurance.

Town Clerk Burgess stated she was unsure of the exact time frame and would research the past minutes to see what the board's decision was regarding competitive bids for insurance.

Supervisor Carman thanked Mr. Rogers for attending tonight and will place him on the August meeting agenda to see him to review his renewal proposal.

HIGHWAY REPORT- Deputy Highway Superintendent Caldwell reported that he is in receipt of the updated CHIPS letter with funds that are available for the town to use on the roads. The town also has Pave

NY funds available to use that he was not aware of. It is his intention to do more roadwork than previously thought weather permitting.

The crew has been busy updating the front of the town hall by removing old bushes and placing stone down to minimize the need of maintenance in the area. Once the weather warms up there will be 7 potted plants around the front of the office and by the flag. Swan Hill Road is progressing well, there is approximately 2-3 more weeks of ditching that will still need to be done. The lower portion of Adamson Road has been ground up and approximately 65 loads have been added on the lower portion of Adamson Road. A new sander for the new truck has been ordered, it is off NYS contract to meet the Town procurement policy.

The front of the town hall entrance is in desperate need of paint. Pete Dolan has volunteered his time to paint this area. He will notify Deputy Highway Superintendent Caldwell when it fits into his schedule so he may purchase the paint and supplies necessary.

The signage that distinguishes the town hall from the town barns is fading along with the outdoor name plates for Town Court, Supervisor and Town Clerk. This will need to be something that we eventually should think about replacing as it has not been budgeted for this year.

Supervisor Carman stated that he will need to plan for budgeting time to factor in the cost of the signs when he does the budget request.

INTRODUCTION OF LOCAL LAW # ? OF 2019 CHANGE THE OFFICE OF HIGHWAY SUPERINTENDENT FROM AN ELECTED OFFICE TO AN APPOINTED OFFICE– Supervisor Carman stated Attorney DiMatteo has drafted a Local Law to change the Highway Superintendent’s position from an elected position to an appointed position per the town board’s request. This Local Law is subject to a mandatory referendum by the electorate. Supervisor Carman requested the Town Clerk to email the law to the Board for their review prior to tonight’s meeting.

Board discussion- All in agreement with what was emailed no changes necessary and wish to move forward with the public hearing.

RESOLUTION 38-2019 SCHEDULE PUBLIC HEARING-

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Town Board is considering adopting a proposed local law, entitled “A Local law to Change the Office of Highway Superintendent from an Elected Position to an Appointed Office,” which would abolish the elected position of Superintendent of Highways and replace it with an appointed position of Superintendent of Highways in the Town of Groveland; and

WHEREAS, the Town Board of the Town of Groveland finds it in the best interest of the Town to hold a public hearing to consider the adoption of said local law.

RESOLVED, by the Town Board of the Town of Groveland will hold a public hearing on the proposed adoption of said local law on the 13th day of June 2019 at 8:00 p.m., at which time all interested parties and citizens for or against the proposed law will be heard.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Atterbury and seconded by Councilmember Niedermaier and the results were carried with 0 nay, 5 ayes. Roll Call Votes:

Supervisor Carman aye; Councilmember Devine, aye; Councilmember Atterbury, aye; Councilmember Phelps, aye; Councilmember Niedermaier, aye.

AMBUSCADE PARK– Deputy Highway Superintendent Caldwell met with a neighboring property owner to Ambuscade Park to review the trees that will be planted. He has been in contact with Bob Striker and will try to see the availability of the preferred choices of trees.

Supervisor Carman contacted Barry Carestio to survey the park so we may know where the boundary and easement lines are prior to the replacement trees being planted. Mr. Carestio is in the process of surveying the park and it should be complete by Tuesday. It is Supervisor Carman’s understanding that Cathy Thompson wants to set up a time to meet with her to go over the map and the easements along with having her name removed from the deed. The Supervisor wants to wait to see where the pins are set in regards to the easement because there may be a request to Ms. Thompson for an easement of approximately 10 feet more for mobility of equipment in and around the pavilion.

Councilmember Niedermaier stopped and spoke with Ms. Thompson to notify her that construction will be beginning. He stated that she would like to ensure her name be removed from the deed in the area and it was the impression of the Councilmember she would be willing to work with what the town’s needs are for the easements.

Ron Maxwell, Code Enforcement officer notified Town Clerk that he spoke with the BOCES representative today and holes are dug for the poles and trusses should be set next week. All material is on site.

Deputy Superintendent Caldwell inquired what the board’s ideas are for replacing the sign holder for the map at the park as they have equipment on site to dig post holes if necessary for a sign.

Board discussion: The map would be better suited under the pavilion, the board would like to wait until the pavilion is built to get a better idea on placement and what type of holder would be best suited for the map.

Councilmember Atterbury brought up the need for the stairs to have maintenance done on them.

Deputy Highway Superintendent Caldwell was in agreement and had planned on pressure washing the stairs and then staining them. He stated there are some stairs that may need repair.

Councilmember Devine inquired if BOCES could do the maintenance work on the stairs?

Councilmember Niedermaier will inquire with the BOCES representative to see about their availability.

EXECUTIVE SESSION-Supervisor Carman made a motion to go into executive session, seconded by Councilmember Phelps for matters relating to proposed, pending or current litigation. Motion carried unanimously.

The board asked Town Clerk and Deputy Highway Superintendent to attend.

Board entered executive session at 8:25 p.m.

A motion by Councilmember Atterbury, seconded by Councilmember Phelps to close the executive session with no action taken. Motion carried.

Returned to regular session at 8:42 p.m.

Supervisor Communication:

LAKEVIEW CEMETERY TOPOGRAPHICAL MAPPING- Supervisor Carman is in receipt of the topographical mapping from Grever and Ward to prepare for the master road plan layout which will begin

soon. The topographical map depicts most of the surface features including existing roads, entrances, and trees located at the south end of the developed part of the cemetery.

LIGHTING AT INTERSTATE 390 AND STATE ROUTE 408 INTERSECTIONS- Supervisor Carman has attempted multiple time to contact Paul Gister with National Grid to obtain a figure for the cost to install the light at the 390 northbound entrance ramp so he can give it to American Rock Salt. The mine has verbally agreed to pay for the installation of the light. As of tonight's meeting the Supervisor is still unsuccessful communicating with Mr. Gister.

WATERLINE EXTENSION- Supervisor Carman has a meeting Monday May 6 2019 at the town hall to discuss waterline extension off the main waterline to other town roads for water. Eric Weiss from Clarke Patterson will be at the meeting

Other Communications:

Town Clerk wished to thank the board for allowing her the time to go the Town Clerk Conference in Syracuse NY. She has provided a summary sheet for the board to review.

Town Clerk stated Earth Day clean up and celebration was a great success. There was approximately 45- 50 people in attendance. Chairman Pete Dolan would like to continue this event annually and is looking forward to 2020 Earth Day Clean up and celebration.

A motion by Councilmember Phelps and seconded by Councilmember Atterbury to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:57 p.m. The next meeting will be the regular meeting June 13, 2019 @ 7:30 p.m. at the town hall.

Kimberly D. Burgess, Town Clerk
Town of Groveland
Dated: May 9, 2019