

The regular meeting of the Groveland Town Board was held on Thursday April 12, 2018 at the Town Hall.

Present: Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Ron Niedermaier, Amy Phelps, Councilmembers

Absent: Steve Atterbury, Councilmember

Other Town Official's in Attendance: James Love, Highway Superintendent

Other Attendees: Mitje Raschi and Pete Dolan

Supervisor called the meeting to order @ 7:57 p.m. He asked Councilmember Niedermaier to lead us in the pledge to the flag.

A motion by Councilmember Devine and seconded by Councilmember Niedermaier the audited bills be paid. General Fund vouchers numbered 54–87 for \$11,982.63 with voiding #66; Highway Fund vouchers numbered 61-75 for \$8,641.11 and Fire & Ambulance District voucher number 1 for \$110,160. Motion carried.

A motion by Councilmember Niedermaier and seconded by Councilmember Devine to accept the regular meeting minutes of 3/8/18 approved as presented. Motion carried.

A motion by Councilmember Niedermaier and seconded by Councilmember Phelps to accept the special meeting minutes of 3/22/18 approved as presented.. Motion carried.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed were previously emailed to give additional time for review. A motion by Councilmember Niedermaier and seconded by Councilmember Phelps to accept both financial reports. Motion carried.

Information handed out/or acknowledged:

1. Food Pantry collection box is located at the town hall – open during office hours
2. Earth Day – Groveland Clean-up day set for 4/22/18 headed by Pete Dolan @ Town Hall 12-2 p.m.
3. Tax Collection closed out with 51 unpaid bills
4. Work Place Violence Training was held on 4/5/18 – nice turnout!
5. Nationalgrid had power fully restored by 1:30p.m. on 4/5/18 due to 3 power line poles in Groveland Hill Road
6. Power surge occurred during storm caused damage to a few homes plus WSA water tank on Groveland Hill Road

Old/New Business:

MITJE RASCHI – Mitje provided information leading up to a letter from Livingston County Water Sewer Authority (WSA). When the water line came down West Lake Road many years ago we had a great well and never considered tapping into the system despite paying for the debt service and a transmission fee until around 2008 the well casing had some damage; we considered hooking up to the water line to find out it was not an option and the transmission service fee was no longer charged. In the past few months discussion with the WSA had confirmed that it would never be an option because of our elevation of the property. Mitje was inquiring to the board if the debt service could also be removed.

Resolution 36-2018

WHEREAS, the Town Board has met at the time and place at the regular meeting and has reviewed the letter dated March 22, 2018 from Director Michelle Baines of Livingston County Water & Sewer Authority(WSA), and

WHEREAS, the co-resident Mitje Raschi of 5630 West Lake Road is petitioning the town to remove the water debt service charge from her tax bill as the WSA verifies the elevation prevents water service as an option to the property; and

RESOLVED this Town Board does hereby agree with the letter from WSA and the petitioner that such property located at 5630 West Lake Road, Tax Map #100.-1-14 located in the Town of Groveland should amend the Conesus Lake Water District boundary line to remove such property out of the Debt Service Area, and be it,

FURTHER RESOLVED, this town board per NYS Town Law Article 12, Section 202-a, authorizes the town Assessor to remove such water district debt service charge to the property identified to 5630 West Lake Road, Tax map #100.-1-14 on or before the final 2018 assessment roll.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Phelps and seconded by Councilmember Devine and the results were carried with 0 nay 4 aye votes. Councilmember Atterbury absent.

PETE DOLAN – EARTH DAY CLEAN UP – Pete was excited to be selected by Bill and Sandy to lead this project. He provided the background to the 1st annual countywide clean up event in conjunction to Earth Day which is set for Groveland on Sunday April 22, 2018 from Noon-2 p.m. An idea came up to planting a tree in honor of any residents and maybe be done each year at Ambuscade Park. Pete would like to offer cooking hotdogs and have music around 2 p.m. along with cake and drinks here in the town hall. The county is providing safety vests, orange bags and working signs.

Board loves all the ideas and feels this is a great community project and hope it can be supported each year. As for the planting of the tree it seems to be a great idea but worried all the effort would be wasted since our cemetery maintenance crew doesn't start until late May and the planting would not be properly watered. It was suggested that when the Ambuscade is built that we have the crew come and do a planting to Honor someone and or consider a brick walkway. All agreed and appreciate Pete's enthusiasm and willingness to put all the hard work into our cleanup day.

HIGHWAY REPORT – Jim reported:

- The snow fence is mostly down and should be completed by next week.
- He reported the clutch in #7 Auto Car Truck was out of adjustment and working on it with sending the transmission out for inspection.
- Wants to know what the board wants to do with a porta potty at Ambuscade. We have one at the gravel pit which we own. If highway isn't done with potty at the gravel pit then get pricing on renting for year and a cost of buying one new or used.

Tractor Bid results for new or used Tractor with 21ft side Boom and 50 inch Mower:

Bid opening started on 4/9/18 at 9:08 a.m. Town Clerk reported that she was in receipt of 3 seal bids. Sandy & Jim were present, along with Eric Perry of LandPro. Bids were opened as read as follows:

1. **Bentley Bros.** 13936 Route 31 Albion NY 14411
Bid is for a USED 2010 John Deere 6430 Premium with 3600 hours for a bid of \$49,500. Comes with 2010 Diamond Boom and Flail mower. Seems to meet all specs.
2. **LandPro** 5614 Tec Dr. Avon NY 14414
Bid is for a USED 2014 John Deere 6115D with 480 hours for a bid of \$87,729 Comes with a NEW 2018 Diamond Boom and Rotary Mower. Seems **not** to meet all specs, but may exceed.
3. **LandPro** 5614 Tec Drive Avon NY 14414
Bid is for a NOT USED 2016 John Deere 6E series with 88 hours (Demo Unit) for a bid of \$101,279. Comes with a NEW 2018 Diamond Boom and Rotary Mower. Seems to meet all specs. There is an option to leasing to own on this one since new.

Board Discussion: Town Clerk provided copies of the leasing options through LandPro. Jim recommended we go with Bid 1 for \$49,500.

Town board reviewed all the bids and spoke with Jim and his purchase plans which he has \$50k budgeted with \$28k spent and decided the funding is not available at this time. It was asked what is wrong with the current mower deck, Jim said old and needs a new mower. Councilmember Devine suggest pricing out a belly mower for our current tractor before we spend the equipment reserve. We can operate without a roadside mower for a few months but can't operate without a Dump Truck if it breaks down. A motion by Councilmember Niedermaier and seconded by Councilmember Devine all bids be turned down. Motion carried.

PLANNING/ZONING SECRETARY RESIGNATION – Town Clerk is in receipt of a resignation letter dated March 19, 2018 from Jodi Beyer, she was willing to give 30 day notice. Board discussion: since no ZBA hearing on April 16th, it is recommended that April 13th would allow time to get have her finish any outstanding files and turn in keys and such. A motion by Supervisor Carman, seconded by Councilmember Devine to accept resignation effective April 13th. Motion carried.

PLANNING/ZONING SECRETARY APPOINTMENT – the advertisement was placed and ran on March 29th as a display ad in LC News. We had one applicant which the Chairman to both PB/ZBA met and are recommending Diane McMullan secretary for both PB/ZBA effective April 16, 2018. Positon states \$13.25 per hour but Ms. McMullan is requesting \$14 per hour with her experience and currently earns in Geneseo. A motion by Councilmember Phelps and seconded by Councilman Devine to hire Diane McMullan for secretary to both planning and zoning effective April 16, 2018 @ \$14.00/hr. Motion carried.

COURT CLERK HOURS – Supervisor Carman submitted a memo back in December regarding office hours and gave 3 months to have the board to reconsider, he was asked by the judges to readdress. Board reviewed hours.

A motion by Councilmember Phelps, seconded by Councilmember Devine to grant an exception to the 26-consecutive week rule and are reinstating her to full time status based on the past 13 weeks of hours to be effective Monday April 16, 2018 but place a restriction to the court staff hours. All hours must be performed Monday through Friday between the hours of 8:00 a.m. – 5:00 p.m. with the exception of any court/hearing proceedings, since this is a government building. The total court clerk hours not to exceed 49 total hours per week. Motion carried.

BOARD OF ELECTIONS – Supervisor Carman stated the Town Clerk has to send in a form to BOA. Months before General Election if we propose to have any propositions per Section 4-106 of NYS Election Law. In the past year or two we indicated we may need to look again with consolidation from two justices down to one as a cost saving measure to stay within the Tax Cap along with going to an Appointed Highway Position vs Elected. We discussed last month on maintaining the 2 justices positions, so do we want to list the Highway? We can list it and not act on it as we did last year. The board all agree to have the Town Clerk list the Elected Highway position as a possible proposition.

RETENTION RECORDS - REVIEW LIST FOR DISPOSAL - Records Management Officer, Sandra Bean prepared an authorization sheet with records that have met or exceeded the retention schedule in accordance to the MU-1 schedule, nothing for historical. Board reviewed list with no objections of items to be destroyed.

Supervisor Banking	2011	Fiscal 1.[263] 2.[264] 3.[265]	6 Years
Supervisor Report	2016	Fiscal 4.[56]b	1 Year
Tax Collection Banking	2011- 2012	Fiscal 1.[263] 2.[264] 3.[265]	6 Years
Tax Collection reports	2011- 2012	Tax Collection 1.[595] a.	6 Years
Fax machine log	Jan 2015- Jan 2018	General 27.[27] 28.[28]	1 Year

Correspondence- Assessor/ Assessment	1992-2014	General 10.[10]	0
Employee Continuing Education/ Development	2006-2008	Personnel/ Civil Service 5.[368]	6 Years
Application for employment- not hired	2014	Personnel/ Civil Service 9.[393]	3 Years

AED – We were notified of a recall. The manufacture of our machine does not recommend affected AEDs be removed unless the machine has shown signs of malfunctioning; which ours has not. If we want to replace we can get a credit of \$175 with a trade in cost of \$705 for a replacement. We continue to do monthly tests. Board agrees to maintain per the manufactures recommendation and not switch at this time. Consider bidding out at the next budget.

NATIONALGRID ENERGY SAVINGS PLAN BID – a representative with the Lime Company authorized through Nationalgrid has prepared an energy bid as he did a few years back but says there are better programs for municipalities than before. Board took home and reviewed.

Board discussion:

Looks like it takes 3-1/2 years to payback. The lights are not brighter just better daylight. Supervisor says he hears another program is coming out and even better; he thinks we should wait and see other options. All agreed.

AMBUSCADE PARK– Supervisor Carman stated the letter was sent on February 12th, no response thus far. An updated discussion this week with BOCES representative Tim Fleck who says the project is tentatively being placed on their spring 2019 agenda but will put it in writing in the next few weeks. He did mention they won't do concrete or brick work. If the board agrees I would like Sandy to reach out to the Parks representatives to see if we can still get an extension with reimbursement on this project; all agreed.

Supervisor Communication:

- ✓ Water line update for Correctional Facility: Bill met with Director Baines says we should be getting the Intermunicipal Agreement at the next month meeting for the Filling station water line that ends after Teeter house on Aten. We will take the line to the hall and into the building.
- ✓ Fire Safety Inspection has been completed for the building by Mr. Maxwell. With the recent power outage it has shown an area that needs to be corrected to keep the kitchen being without power while the generator is going. Scott in our highway said he could handle it.
We were close to having to open the town hall for residents effected by the extended power outage with the utility poles laid across Groveland Hill Road; however, Nationalgrid came through quicker than expected and I am glad I just attended the Emergency training through the County EMS with Kevin Niedermaier.
- ✓ We received a nice thank you from VFW Post 5005 for the donation in memory of Phil Livingston, Sr.
- ✓ Jim provided a copy of a letter he sent to Dave Anderson in case anyone wanted to read it.
- ✓ Livingston County has recently introduced a local law for providing municipal Opioid cost recovery
- ✓ Grievance Day has been set for 5/24/18 from 3 p.m. – 9 p.m. – we will supply a sub tray for board.

Other Communications:

Town Clerk stated her annual training conference is 4/22/18-4/25/18 the office will be closed.

Councilperson Phelps attended the CLA meeting last night. They are getting grant funding from the Governor which seems to have a few control issues. The new building is behind schedule and looking for volunteers like painting. The Chip Holt center is holding another educational class May 2nd from 6:30-8:30 p.m. on Flood Insurance.

A motion by Councilmember Phelps and seconded by Councilmember Niedermaier to adjourn the meeting. Motion carried. Meeting adjourned at 10:16 p.m. The next meeting will be the regular meeting May 10, 2018 @ 7:30 p.m. at the town hall.

Dated: April 12, 2018
Town of Groveland

Sandra L. Bean, Town Clerk