

The regular meeting of the Groveland Town Board was held on Thursday July 12, 2018 at the Town Hall.

Present: Bill Carman, Supervisor; Bill Devine, Town Councilmember & Deputy Supervisor; Steve Atterbury, Ron Niedermaier, Amy Phelps, Councilmembers

Absent: None

Other Town Official's in Attendance: Donald "Mark" Caldwell, Deputy Highway Superintendent; Deputy Town Clerk, Kimberly Burgess

Other Attendees: Conesus Councilmember, Donald Wester; Kathy & Sarah Watkins

Supervisor called the meeting to order @ 7:43 p.m. He asked Donald Wester to lead us in the pledge to the flag.

A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier the audited bills be paid. General Fund vouchers numbered 142-165 for \$10,629.23; Highway Fund vouchers numbered 121-142 for \$45,837.40. Motion carried unanimously.

A motion by Councilmember Niedermaier and seconded by Councilmember Atterbury to accept the regular meeting minutes of 6/14/18 as presented. Motion carried unanimously.

Supervisor handed out copies of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed were previously emailed to give additional time for review. A motion by Councilmember Atterbury and seconded by Councilmember Niedermaier to accept both financial reports. Motion carried unanimously.

Information handed out/or acknowledged:

1. Food Pantry collection box is located at the town hall – open during office hours
2. Farm tours open for Town Leaders for Farm Outreach Program this July in our area

Old/New Business:

HIGHWAY REPORT – Mark reported:

- Will be paving Service Road next week
- Stone and oiling various road in the coming weeks
- County will be paving Groveland Hill Road from Scottsburg Road up to Lattimer Road next week
- NYSDEC has not approved the brine coming from wells this year. With the brine shortage I was able to locate a company in Wyoming County that can do it once all the paperwork is complete.
- With the high temperatures we have been putting down 1B stones to roads with tar spots.

NATIONALGRID STREET LIGHTING – updated information with pricing was emailed to board members. The project is to replace all the High Pressure Sodium lights.

A motion by Councilperson Atterbury and seconded by Councilperson Niedermaier to make the full payment for the conversion of the 62 street lights as well as allowing you to convert each HPS light to the equivalent recommendations on each light. Motion carried unanimously.

PRIMARY ELECTION DATE – the county has changed the date from 9/11/18 to Thursday 9/13/18 – which conflicts with the scheduled town board night.

Motion by Councilmember Phelps, seconded by Councilmember Atterbury to change the September town board meeting date to September 6, 2018 at same place and time. Town Clerk will advertise the change and post on the website.

NYS RETIREMENT STANDARD WORKDAY REPORTING RESOLUTION 40-2018 - Board reviewed the list with an employee calendar to review for board signatures. Social security and membership numbers not listed for security reasons.

Standard Work Day and Reporting Resolution # 40-2018								
BE IT RESOLVED, that the Town of Groveland location code 30533 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:								
TITLE	Standard Work Day Hrs/day	Name	register #	SS#	Term Begin/Ends	Record of Activities Result	Tier 1 (check for Tier 1 only)	Check if not * completed time keeping system
Elected Officials								
Town Councilman	6	Amy Phelps	0563402	2017	01/01/2018-12/31/2021	1.01		
Appointed Officials								
On this 12th day of July 2018, Town Clerk Date enacted: July 12, 2018								
I, Sandra L. Bean, clerk of the governing board of the Town of Groveland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 12th day of July, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.								
I further certify that the full board, consists of five members, and that four of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.								
* Those that did not do record keeping we asked but chose not to participate								

A motion by Councilman Devine and seconded by Councilman Atterbury to accept the resolution as presented. Phelps abstained. Motion carried.

TOWN CLERK VACANCY – Town Clerk, Sandra Bean submitted her resignation letter to the Department of State in June 21st and finishes her position on 7/20/18. Sandra again wanted to thank the board for all the gratitude given to her, and has enjoyed her 20 years with the town and looks forward to finishing out the year with less responsibilities. Caucuses will be held soon to fill the position, in the meantime the board gets to appoint the position through 12/31/18.

Comments:

Supervisor Carman thanked the Town Clerk for her service and for all the assistance she has provided him serving as Supervisor.

Deputy Town Clerk Kimberly Burgess has submitted a letter to be appointed as Town Clerk. Board reviewed: The position will be on the November ballot. Both letters will be entered into the minute book.

A motion by Councilmember Phelps, seconded by Councilmember Atterbury to appoint Kimberly as Town Clerk effective July 23, 2018 through December 31, 2018 with the remainder budgeted salary once Sandy's term ends. Motion carried unanimously.

Kim Burgess thanked the board and requested the board to appoint Sandra Bean as her Deputy.

A motion by Councilmember Devine, seconded by Councilmember Atterbury to appoint Sandra Bean as Deputy Town Clerk effective July 23, 2018 through December 31, 2018 with hourly wage of the current \$13.35 /hour. Motion carried unanimously.

TAX COLLECTION 2018 AUDIT – RESOLUTUION 41-2018 – board performed the audit.

WHEREAS, the Town Board has met at the time and place at its regular meeting, to review the 2018 examination of the Tax Collection, policies and procedures of the account books.

WHEREAS, all members reviewed during the regular meeting with the NYS checklist at the Town Hall to provide a process to monitor and review the work performed by those who handle money as part of the town duties; and

RESOLVED: the town board performed the examination and verification of the 2018 account books for tax collection and appeared to be in good order in Pursuant to Town Law Section 35.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Atterbury and seconded by Councilmember Devine and the results were carried with 0 nays 5 aye votes. Checklist audit results will be placed in the minute book.

AMBUSCADE PARK– Councilmember Devine reported that he has reviewed the plans and worked with Sandy to get some idea how to solicit for bids for a site worker for the concrete work; we will order the concrete separately.

Discussion:

The work will need to commence around September once the plumbing and septic is complete. Board would like quotes in the next week or so to have for the August meeting. Billy will do plumbing labor with all materials to be billed to the town he estimates to be under \$2000.

EXECUTIVE SESSION - A motion by Supervisor Carman, seconded by Councilmember Atterbury to enter an executive session for matters relating to medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal. Supervisor Carman asked the Town Clerk to join. Entered at @ 9:26 p.m. Motion carried unanimously.

A motion by Councilmember Phelps, seconded by Councilmember Atterbury to close the executive session with no action taken. Motion carried unanimously.

Returned to regular session at 9:45p.m.

Supervisor Communication:

- ✓ Water line update for Correctional Facility has not had much change.
- ✓ The Filling Station contract revisions are still within WSA attorney. As for the SAM Grant Funds we are told we will hear back tomorrow afternoon of the next step to secure the \$66K.
- ✓ Grants have opened up for Water Infrastructure up to \$5 million or 25% of net project costs; not sure we will be ready for the September 7th deadline this year as it would require us to know which roads to include for an Engineer to do a Map Plan & Report to submit.
- ✓ We received the refund from the previous dental plan.
- ✓ Assessor position – goes through to September 30, 2019

Other Communications:

Kathy Watkins was given privilege of the floor. She was hoping to attend last month's meeting to give a thank you card but was unavailable and presented the card during the meeting. She reiterated her appreciation to the board and especially to Pete Dolan for the mediation to a positive outcome. Kathy stated she was able to follow the minutes on the website and was pleased to see the case had closed. However, she was surprised to read Justice Jenean Love gave a personal statement regarding her cell number, which in her position as a Judge was irrelevant to the court and unethical to comment on a subject related to her husband's highway position. Kathy again stated if anyone at this board has her private cell number please contact her before forwarding to anyone or if her property address comes up for a complaint to please table until she can come and defend herself to the person complaining.

Supervisor Carman said he was sorry this happened. He never says no to the public to speak, but he doesn't always know what their intention or agenda is beforehand. He reassured Kathy that this discussion will not be open for discussion as it is closed. She thanked him.

Councilmember Phelps reported she attended a recent Conesus Lake Association meeting which is looking for solar information from each jurisdiction around the town; Town Clerk stated ours is approved and on our website.

Phelps stated they had much discussion on the improvement of lake quality with funding in 3 phases. There were a great deal of safety concerns around the lake during the 4th of July week. The CLA is hoping to coordinate table talks with local towns, law enforcement and parks. Lastly, there is a training seminar 7/24/18 at the new Vitale Park facility.

Town Clerk reported the person from the County Workforce Program has been here this week and has started the sorting of the historical files. The goal is to sort and store in new cabinets and create an excel sheet of all the historical documents over the next 5 weeks.

Town Clerk emailed our Insurance Agent, Jan Rogers today to make sure he would be attending with figures for the September 21st policy renewal. He will be getting packets to the town in August and looking to attend the September meeting.

A motion by Councilmember Atterbury and seconded by Councilmember Devine to adjourn the meeting. Motion carried. Meeting adjourned at 9:53 p.m. The next meeting will be the regular meeting August 9, 2018 @ 7:30 p.m. at the town hall.

Sandra L. Bean, Town Clerk
Town of Groveland
Dated: July 12, 2018