

**TOWN OF GROVELAND
PLANNING BOARD
Meeting Minutes
February 22, 2016**

Present: Chairman Seth Burnette; Members: Kathy Gurak, Fred Ingalls, Mitje Raschi and
Alternate Member: Roxanne Adamson substituting for absent member: Randy Clymo
Also present: CEO Ron Maxwell

Meeting opened at 7:30 PM.

Chair Burnette began meeting by reading a statement congratulating Kathleen Gurak for appointment as the new Secretary to the Planning Board and the Zoning Board of Appeals.

Review and approval of January meeting minutes: Motion by Mitje Raschi to approve the minutes as submitted, seconded by Fred Ingalls.

Unanimous Approval.

Chair Burnette reviewed the agenda and asked for approval with the right to reorder items. Motion by Mitje Raschi to approve with the right to reorder. Seconded by Fred Ingalls.

Unanimous Approval

Chair Burnette read a letter from the Town clerk to Mr. Harold Stewart indicating that the Town Board raised questions regarding the loop in the roads that was required. Therefore, the Public Hearing has been postponed pending notification from the Town Board that this issue has been resolved.

New Business:

CEO Report:

1. Mr. Maxwell reported that Ms. Elizabeth Collins, located at 5247 Maple Beach Road, submitted a request to install a 10x14 shed to replace the existing a canvas structure (This is under 144 square feet point, and therefore not within the criteria for a Site Plan Review). Mr. Maxwell stated that there can be no accessory structure because no primary structure exists. Discussion: Question arose: Will this be on a foundation? CEO Maxwell said no. This is a prebuilt shed not on any foundation. However, is a well on property and a future home is possible.

Motion to approve a 140 square foot shed by Fred Ingalls, seconded by Roxanne Adamson. Call for vote. *Unanimous Approval*

2. Mr. Maxwell reported on the Town Board submitting Grant proposals for construction at the Town Hall of a Handicap Access Bathroom and a Jury Deliberation Room. More information to follow.

Old Business:

It was reported that the original copy of the Zoning Ordinance Draft is missing. Town Clerk Bean will be asked to check with Ms. Thomas for the original copy of the Zoning Ordinance Draft.

Mr. Ingalls reported that he will be absent for the March meeting and asked Ms. Adamson to sub for him.

Motion by Fred Ingalls to adjourn meeting; Seconded by Mitje Raschi. *Unanimous Approval*
Meeting adjourned at 8:30pm.

Respectfully submitted,
Kathleen Gurak
Recording Secretary