

The regular meeting of the Groveland Town Board was held on Thursday May 11, 2023 at the Town Hall.

Present: Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Steve Atterbury, Councilmember and John Macauley, Councilmember

Other Town Officials: D. Mark Caldwell, Highway Superintendent

Absent: Amy Hunter, Councilmember

Others Present: R. Niedermaier

Supervisor Devine called the meeting to order at 8:59 a.m. Councilmember Atterbury led the pledge to the flag.

A motion by Councilmember Bean and seconded by Councilmember Macauley that the audited bills be paid. General Fund vouchers numbered 94- 123 for \$7,362.18; Highway Fund vouchers numbered 75- 92 for \$24,728.13. Motion carried.

A motion by Councilmember Atterbury and seconded by Councilmember Macauley to accept the regular meeting minutes with minor corrections of 4/13/2023. Motion carried.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received. Councilmember Atterbury and seconded by Councilmember Bean to accept both financial reports. Motion carried.

Information handed out/or acknowledged:

Old/New Business:

HIGHWAY REPORT- Highway Superintendent Caldwell reported the crew has been busy grading roads and hauling gravel to Davis Road. Received the most recent paperwork for the 2023-2024 CHIPS, PAVE- NY, EWR in the amount of \$251,428.20. Currently, the only concern that the Highway Superintendent forecasts is the POP money the town receives as that money is allocated to have a surface useful life of 10 years on the road which allows for very limited use such as blacktop. Currently, there are funds that can be rolled over annually if unused, this is a program there is limited information on. The Highway Superintendent is hoping to meet with the State representative regarding this issue to have better clarification so he may move forward appropriately with the town-approved funding.

Councilmember Bean asked if we have any roads that fall into this category currently. Highway Superintendent stated not really and most towns are in a similar situation and looking for better clarification.

Supervisor Devine stated that if the town has to create a short piece of road to start to fall into this category we will do what is necessary.

The survey was completed at Lakeview Cemetery to ensure the pins are correct for the expansion of the grave sites.

Highway Superintendent has researched the replacement of the trees that died at Ambuscade Park, the trees are \$279.99 each, and will need 4 to replace the dead ones the town received for free through Livingston County Soil and Water. Highway Superintendent did attempt to have the Director of Soil and Water come to look at the trees when they did not survive last year but was unsuccessful.

Councilmember Bean inquired about what is going on with the covered road sign on Groveland Road near Chestnut Hill. Highway Superintendent Caldwell stated they are preparing to oil and stone the road.

Councilmember Bean stated there seems to be quite a bit of truck use on the seasonal portion of Lattimer Road that has a no truck sign on it. Will this create a problem for maintenance and the water line that goes down this road.

Highway Superintendent stated that the only way to keep trucks off it is to do a resolution restricting them, the road is not good for trucks, and need to call authorities if there is an issue. The waterline is in the middle of the road but should not be a problem, it was installed when no one was around to give recommendations to. The road gets graded and try to keep it maintained to the best of the town's ability.

APPOINTED HIGHWAY SUPERINTENDENT JOB DESCRIPTION- The Supervisor stated that the board should be prepared for a job description moving forward with an Appointed Highway Superintendent's position. Town Clerk provided the County's job description for the board to utilize as a tool to work from and make adjustments.

Board reviewed the county's job description and requested items be removed, and adjustments made to fit the town needs. Board requested, if possible, for the rough draft be prepared and available for review at the public hearing tonight. Town Clerk would make it available for the board for tonight's public hearing.

The public hearing on the Local Law will be at the Special Meeting tonight at 7 p.m.

ARPA MONEY- Supervisor Devine wished to discuss the remaining monies to ensure that they are allocated before there is a chance of the Federal Government taking the money back.

Supervisor Devine recommended that the board allocate funds now towards the purchase of the Peterbilt as the board has already a signed contract for the 2024 Peterbilt.

Town Clerk updated the board regarding an email received from the ARPA consultant following the recommendation to allocate funds via a resolution.

Councilmember Bean inquired about the ARPA money fund balance.

A motion by Councilmember Atterbury to prepare a resolution directing \$200,000 of the ARPA monies to be utilized for the 2024 Peterbilt and the remainder to be used towards any ARPA contractual fees, legal fees for a BAN that may be used for the remainder of the cost of the Peterbilt or any unforeseen cost of ARPA money usage. Seconded by Councilmember Bean, motion carried.

AMBUSCADE PARK GRAND REOPENING- Supervisor Devine would like to open the floor to ideas for a ribbon-cutting ceremony at the park.

Supervisor Devine was thing Hamburgs and Hotdogs there

Councilmember Bean stated that maybe we can ask local farms to donate milk products again.

Town Clerk recommended switching the board meeting in June to the evening and have the ribbon cutting then.

Board liked the idea of changing the board meeting. The supervisor recommended the meeting be set at 6 p.m.

Councilmember Bean asked if we can get flyers out asap to notify the public. She would be happy to make a dessert and thinks that due to the hour, we should still do hamburgers and hotdogs.

Town Clerk will send out the public hearing of the change of meeting time, along with the ribbon cutting.

Town Clerk will make the preparation for food for the celebration as well.

Supervisor Devine notified the board that the remote keyless entry for the bathrooms has been installed and is ready for use for the entire year.

LIVINGSTON COUNTY EMPLOYEE ASSISTANCE PROGRAM- Town received notification of the opportunity to join the Livingston County Employee Assistance Program for a fee if the board was interested. Town Clerk forwarded the information to the board.

Board discussion: Councilmember Bean stated after reviewing the material and speaking with constituents who have had programs available similar to the one being offered it does not seem to be a program the town should join. The concept is a great one; however, the lack of use is great with these programs.

Supervisor Devine stated at another place he has been employed a similar program has been offered and went unused by many.

Board decided to not join the program at this time, and would like more notification in the future if possible from the County.

LIVINGSTON COUNTY SUICIDE PREVENTION WORKSHOP- Ron Niedermaier was present to discuss a presentation that he attended and has items available that might be beneficial to have available for residents at the town hall.

Mr. Niedermaier explained he attended a workshop for the Office of the Aging regarding suicide prevention. They had “tool kits” that included gun locks, portable and lockable medicine tote, pharmacy bags that had charcoal to dispose of old or unused medicine to throw away and a lot of literature on suicide prevention. As the Fire Department is not open during regular business hours Mr. Niedermaier thought that this may be a great opportunity for the residents to get any of these items here at the town hall.

Councilmember Bean inquired if there is a cost. Mr. Niedermaier stated there is no cost.

Supervisor Devine asked how to replenish if the town gets low on supplies. Mr. Niedermaier stated to contact Lynne Mignemi to replenish stock.

Councilmember Bean thinks keeping the kits whole is a great idea instead of individual items from the kits.

Supervisor Devine thanked Mr. Niedermaier for the presentation and for leaving the bag, the town will contact Ms. Mignemi for more.

BUDGET AMENDMENT RESOLUTION 49-2023- Accountant needed the budget to reflect the changes necessary regarding the proper distinction of the use of ARPA money going from the General fund to the Highway Fund, therefore a budget amendment was necessary.

Increase 2023 Budget Revenues & Expenditures GF as follows

Increase GF Revenue – A4089 (Federal Aid- other) \$100,000.00
Increase GF Expenditure- A9901.9. (Interfund Transfer) \$100,000.00

Increase/ Decrease 2023 Budget Revenues HF as follows

Increase HF Revenue – DA2801 (Interfund revenue) \$100,000
Decrease HF Revenue – DA4089 (Federal Aid- other) \$100,000

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Atterbury and seconded by Councilmember Macauley and the results were carried with 0 nay, 4 ayes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Atterbury, aye; and Councilmember Macauley, aye. Councilmember Hunter, absent

Other Communication: Town Clerk Burgess gave the board a brief overview of the conference she attended at the end of April.

Town Clerk Burgess notified the board that there was a miscommunication with the attorney's office and what the town actually paid off regarding the principal that was intended as it relates to the BAN. The town intended on paying off \$73,000 towards the BAN however due to a communication error the town board approved a resolution and approved the BAN to reflect an amount that only pays off \$69,572.89 of the original principal amount of the original BAN of 2022 and refinanced the remainder. Town Clerk Burgess stated the accountant will reflect such changes in the Supervisor Budget Report as the town has received a refund check as an overage amount has been paid toward BAN #1 2022 in the amount of \$3,427.11.

A motion by Councilmember Macauley and seconded by Councilmember Atterbury to accept the refunded check as reflected in the Supervisor Budget Report. Motion carried.

The accountant also notified the Town Clerk that voucher number 61 abstract #4 Highway in the amount of \$60.00 was made out to Dansville - Chevrolet and was mailed to another vendor's address.

The vendor to the address was sent to cashed the check and issued a credit to the town. The account stated that her computer has created some glitch and was unsure as to why but needed the board to approve the reissuing of the check to Dansville Chevrolet in the amount of \$60.00, the original amount owed. The address has been corrected in their system.

A motion by Councilmember Atterbury and seconded by Councilmember Macauley to reissue a check to Dansville- Chevrolet in the amount of \$60.00 for voucher number 61. Motion carried.

Town Clerk Burgess wanted to make sure the board knew that one of our residents Kyle Rollins is training and trying for the Olympics in Paris of 2024 for the High Jump. Currently, Mr. Rollins is ranked #2 in the nation and #6 in the world for the High Jump. A donation account has been created to support Mr. Rollins. Great things do come from small communities!

A motion by Councilmember Atterbury and seconded by Councilmember Macauley to adjourn the meeting. Motion carried. The meeting adjourned at 10:20 a.m. The next meeting will be the regular meeting June 08, 2023 @ 6:00 p.m. at Ambuscade Park and is open to the public. Motion carried.

Kimberly Burgess, Town Clerk
Town of Groveland
Dated: May 11, 2023