

**The regular meeting of the Groveland Town Board was held on Thursday January 11, 2024 at the Town Hall.**

**Present:** Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember; John Macauley, Councilmember

**Other Town Officials:** Tanner Harvey, Highway Superintendent; Trista Tozier, Supervisor Secretary

Absent/Excused: Bill Przysinda, Councilmember

Others in Attendance: R. Niedermaier

**Supervisor Devine called the meeting to order @ 8:57 a.m.** Councilmember Bean led the pledge to the flag.

A motion by Councilmember Macauley and seconded by Councilmember Hunter the audited bills be paid. General Fund vouchers numbered 1-15 for \$8,287.13; Highway Fund vouchers numbered 1- 12 for \$7,910.53. Motion carried.

A motion by Councilmember Bean and seconded by Councilmember Macauley to accept the regular meeting minutes of 1/04/2024 as presented. Motion carried.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received and disbursed with potential modifications as December 2023 accruals may still be outstanding. Councilmember Bean and seconded by Councilmember Macauley to accept both financial reports. Motion carried.

**Information handed out/or acknowledged:**

1. Food Pantry Box- located in the town hall

**Old/New Business:**

SUPERVISORS AUDIT- Board reviewed Town accounts with the Supervisor and Supervisor Secretary. All audits will be complete by the required deadline of January 20<sup>th</sup> however the resolution will be completed at the February 2024 regular board meeting as the court audit will be done following the January 11, 2024 meeting.

DEPARTMENT ANNUAL REPORTS –The AUD report is not available until March from our Accountant. In order for the AUD to be prepared all annual reports will need to be turned by February 28<sup>th</sup> to allow for a month for review and approval in March. Town Clerk will send an email to request annual reports from each department.

HIGHWAY REPORT- Highway Superintendent Harvey reported that the loader from the pit is having the cylinders repaired. The crew has been doing inside shop work when time allows. The County has requested assistance with work soon.

The 2024 Peterbilt goes to get fitted for the plow and wing at the end of January. Highway Superintendent Harvey discussed getting quotes for another truck with the board as the equipment needs to be ordered to provide enough time for a build slot, it does not bind the town to purchase the truck if one is ordered and the board decides to hold off on the purchase.

The Highway Superintendent discussed with the board the uniform pants and coveralls as some change requests have been made. The Highway Superintendent went to the vendor and received a catalog along with samples for the crew to try as the pants for a few did not fit well. The coverall request was to exchange for jackets as they have coveralls in the shop, they can launder in-house and reuse to keep costs down.

Councilmember Bean did the figures in cost and though it wasn't a huge cost overall if they are not utilizing the uniform, it seems a waste of money to throw more at a situation when during the summer months it is not being utilized much if at all. Councilmember Bean is supportive of the option of two pant choice options but just wants consistency when it comes to uniform use. It will be up to the Highway Superintendent to ensure they follow the regulations of the Union Contract as it pertains to the uniform requirements.

Councilmember Macauley wondered if the employee who was not satisfied with the choice available previously, what have they been doing. Would they wish to wear something other than what is offered? The Highway Superintendent stated they have been wearing their own clothes, this is why he is coming to the board as clothes have been sitting unworn and unused and being paid for as they are uncomfortable and don't fit well. The coveralls for one employee have been too long and had to be shortened by them.

Councilmember Hunter agreed with the board just wants to make sure that whatever decision has been made the clothes are being utilized as the town has to follow the union contract.

The supervisor stated he would like more information regarding the coverall to the jacket prior to moving forward.

The Highway Superintendent will do more research and inquire with his crew as to which pants would work and move forward from there.

Highway Superintendent Harvey stated that before becoming the appointed then elected Highway Superintendent he had earned 24.75 comp time for hours he worked and could not use the time up prior to his new job title and would like to be paid for the time.

Board all agreed that Highway Superintendent Harvey should be paid as it was actual time worked.

A motion by Councilmember Hunter and seconded by Councilmember Bean to pay Tanner Harvey for comp time earned of 24.75 hours. Motion carried.

AGREEMENT TO SPEND HIGHWAY FUNDS- RESOLUTION 27-2024- Highway  
Superintendent Harvey filled out the form for the board to review and to be submitted as required to Livingston County.

WHEREAS, in the sum of \$165,595.00 may be expended for general repairs upon 6.78 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Gamble Road from Barber Hill Road and leading to Conesus Town Line, a distance of .92 miles there shall be expended not over the sum of \$20,264 Type Chip Sealing 22ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Upper Bean Hill Road from Groveland Hill Road and leading to Dead End Portion of the road, a distance of .53' miles there shall be expended not over the sum of \$11,544 Type Chip Sealing 20ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Aten Road from Groveland Hill Road and leading to Barber Hill Road, a distance of .86' miles there shall be expended not over the sum of \$20,345 Type Chip Sealing 22ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Bath Road from Groveland Hill Road and leading to Bean Hill Road, a distance of .79' miles there shall be expended not over the sum of \$17,181 Type Chip Sealing 20ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Davis Road from Groveland Hill Road County Road #2 and leading to Logan Road, a distance of 1.32' miles there shall be expended not over the sum of \$39,097 Type Double Surface Treatment 22ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Lower Adamson Road from Logan Road and leading State Route 63, a distance of .40' miles there shall be expended not over the sum of \$9,313 Type Chip Sealing 22ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Logan Road from Adamson Road and leading to State Route 63, a distance of 1' miles there shall be expended not over the sum of \$23,800 Type Chip Sealing 20ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Church Street from State Route 63 and leading to Groveland Hill Road, a distance of .35' miles there shall be expended not over the sum of \$9,590 Type Chip Sealing 25ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Servis Road from County Road#44 East Groveland Road and leading to Geneseo Town Line, a distance of .31' miles there shall be expended not over the sum of \$8,081 Type Chip Sealing 22ft width of traveled surface, and

WHEREAS, Highway Superintendent has designated road improvements commencing on Hunt Hill Road from County Road #45 Maple Beach Road and leading to Barber Hill Road, a distance of .30' miles there shall be expended not over the sum of \$6,380 Type Chip Sealing 22ft width of traveled surface, and

RESOLVED, that pursuant to provisions of Section 284 of the Highway Law, the town board agrees that monies levied and collected for the repair and improvement of highways, and received from the state for the year 2024 will be utilized as specified above.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Macauley and the results were carried with 0 nay, 4 ayes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye; Councilmember Przysinda, absent.

PLANNING AND ZONING BOARDS MEMBERS TRAINING CREDIT REIMBURSEMENT- RESOLUTION 28-2024- Town board discussed the ability to provide reimbursement for their training credits with a dedicated maximum training hours the town would pay up to.

Whereas, Planning Board and Zoning Board of Appeals members are required by state statute to obtain four hours of training a year. This amendment to state law, enacted in 2007, is important because members of planning boards and zoning boards of appeals make decisions of major importance in their municipalities, and,

Whereas, in February 2022 the Groveland town board approved a training hourly fee of \$15.00/ hour for each member as an incentive to have members receive their required training. The town board has since found that there is an imbalance in the training of members, and,

Resolved, the town board continues to pay the \$15.00/ hour fee for training plus the cost of the class for any members that are 7 hours and below in their required training, any training members that wish to take training that have 8 or more hours in training credits will be

considered volunteer training and the town will not pay for such training nor reimburse for training hour fee.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Bean and seconded by Councilmember Hunter and the results were carried with 0 nay 4 aye votes. Roll Call Votes: Supervisor Devine, aye; Deputy Supervisor and Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye. Councilmember Przsinda, absent.

EQUIPMENT RESERVE FUND- RESOLUTION 29-2024- Town Board requested an equipment reserve fund to be set up.

**WHEREAS**, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, General Municipal Law (GMU) §6-C allows the governing board of any county, city, village, town or sewer and water improvement district to establish capital reserve funds for the financing of all or part of the cost of construction, reconstruction, or acquisition of a specific capital improvement or equipment; and

**WHEREAS**, the Town Board of the Town of Groveland is desirous in establishing a capital reserve fund for the purpose of purchasing highway trucks and equipment for the Town's use; and

**WHEREAS**, the Town Board of the Town of Groveland finds it to be in the best interest of the Town to establish a Highway Truck and Equipment Reserve Fund and to deposit \$50,000.00 into said reserve fund.

**NOW ON MOTION OF** Councilmember Hunter which has been duly seconded by Councilmember Bean now, therefore be it,

**RESOLVED**, that pursuant to §6-C of the General Municipal Law, as amended, the Town Board of the Town of Groveland hereby approves of the establishment of a capital reserve fund to be known as the "Highway Truck and Equipment" Reserve Fund; and be it further

**RESOLVED**, that the purpose of said "Highway Truck and Equipment" Reserve Fund shall be to accumulate moneys to finance the cost of a type of equipment being, Highway trucks and equipment; and be it further

**RESOLVED**, the Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law; and be it further

**RESOLVED**, the Town Board of the Town of Groveland and the Chief Fiscal Officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law; and be it further

**RESOLVED**, any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund; and be it further

**RESOLVED**, except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by §6-C of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of §6-C.

Ayes: 4 Supervisor Devine, Councilmember Bean, Councilmember Hunter, Councilmember Macauley

Nays: 0

Quorum Present: Yes

VILLAGE OF DANSVILLE AMBULANCE SERVICE AGREEMENT RESOLUTION 30-2024-  
Supervisor Devine stated this is an annual agreement with no changes.

WHEREAS the Town Board has met at the time and place at the regular meeting the town board has reviewed the proposed 2024 Village of Dansville Ambulance contract; and

WHEREAS, the contract is desirous of procuring ambulance service for a portion at the point where southerly boundary intersects with Route 36, thence on Route 36 to Pioneer Road, then in a easterly direction along Pioneer Road and Lattimer Road to Groveland Hill Road, easterly on VanBuskirk Road to Barber Hill Road, thence southerly on Barber Hill Road to Bath Road, thence northeasterly on Bath Road to Route 256, thence southerly on Route 256 to southerly boundary line of the Town boundary to the place of beginning; and now therefore be it;

**RESOLVED** this Town Board does hereby accept the Village of Dansville Ambulance contract with no contract fee as approved in the 2024 Budget and authorizes Supervisor Devine to sign the agreement.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Bean and seconded by Councilmember Hunter and the results were carried with 0 nay, 4 ayes. Roll

Call Votes: Supervisor Devine, aye; Deputy Supervisor & Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley, aye. Councilmember Przsinda, absent.

**Supervisor Communication:** The Supervisor provided the board with information as it pertains at the county level for the members to pass along to the community such as a voting sticker contest.

R. Niedermaier asked the supervisor about where the water district was at, and the supervisor responded that he has a phone call with USDA Rural Development on Tuesday January 16, 2024 along with the town attorney, LCWSA and Municipal Solutions to clarify concerns USDA RD has with the intermunicipal agreement with LCWSA. Once that is complete, we are very close to bid he believes.

R. Niedermaier also inquired if any more information regarding the parks grant from the county has been heard. The supervisor stated that he has not heard any more from the county administrator regarding the ability to utilize the grant for the park the town does not own and how if at all that may or may not be possible. Hoping in the spring when the grants become available again.

**Other Communication:** The Town Clerk received an inquiry regarding our Farmland Advisory Committee and if they still are active. The town does appoint members annually to the committee however have not been active. The board requested to follow up to see if the town should be actively meeting and why, along with including the board member that is the chair on the response.

A motion by Councilmember Bean and seconded by Councilmember Macauley to adjourn the meeting. Motion carried unanimously. Meeting adjourned 10:20 a.m. The next meeting will be the regular meeting February 08, 2024 @ 9:00 a.m. at the town hall and is open to the public. Motion carried.

Kimberly Burgess, Town Clerk  
Town of Groveland  
Dated: January 11, 2024