

The regular meeting of the Groveland Town Board was held on Thursday August 8, 2024 at the Town Hall.

Present: Bill Devine, Supervisor; Sandra Bean, Deputy Supervisor and Councilmember; Amy Hunter, Councilmember; John Macauley, Councilmember and Bill Przysinda, Councilmember

Other Town Officials: Tanner Harvey, Highway Superintendent

Others present: R. Niedermaier

Bill Devine, Supervisor called the meeting to order @ 9:00 a.m. Councilmember Mcauley led the pledge to the flag.

A motion by Councilmember Bean and seconded by Councilmember Macauley that the audited bills be paid. General Fund vouchers numbered 156-173 for \$5,289.15; Highway Fund vouchers numbered 121- 142 for \$152,372.99. Motion carried unanimously.

A motion by Councilmember Bean and seconded by Councilmember Macauley to accept the regular meeting minutes of 7/11/2024 as presented. Motion carried unanimously.

Supervisor Devine forwarded copies electronically of the Town Clerk & Supervisors monthly financial reports. The supervisor financial report with monthly statement of all money received. Councilmember Bean and seconded by Councilmember Macauley to accept both financial reports. Motion carried unanimously.

Information handed out/or acknowledged: None

Old/New Business:

HIGHWAY REPORT- Highway Superintendent Harvey reported the newest hire gave his resignation after three weeks of work, he is disappointed but at this time will wait until next year before looking at hiring due to the lateness of the season.

The highway superintendent opened the discussion of utilizing CHIPS money with the board for future equipment as it was tabled until this meeting for the two missing board members to be present and authorization from CHIPS for purchase.

Discussion: Councilmember Bean stated following the July board meeting she had time to reflect and the budget is set, how is best utilized is at the highway superintendent's discretion. As long as you are within the budget she appreciates the information.

The Highway Superintendent did provide the board with the approval email from the State CHIPS representative regarding the equipment purchase as that is necessary before purchasing any equipment utilizing CHIPS money. It was also stated that the highway superintendent signed up for a class to educate and learn of any updates related to the CHIPS program.

The highway superintendent stated he would like to finalize Wilson Road, Lattimer Road and Bailey Road in so they would be considered “complete” roads for CHIPS money reimbursement as the rules for reimbursement are very regulated.

The highway crew finished their oil and stoning CHIPS project for the year. There was an emergency repair on Bath Road as a crossover pipe needed to be replaced. Livingston County Highway Department assisted the town in the repair. The town replaced two crossover pipes in total on Bath Road. The repair could not be used for CHIPS as it was recently done.

BUDGET AMENDMENT – RESOLUTION 46-2024- The supervisor stated the amendment is necessary to recognize the increased amount of ARPA money that was used on the 2024 Peterbilt along with the equipment recently purchased that was not budgeted for; however the town is using money that was surplus from equipment sales. The budget amendment needs to recognize the increase in equipment sales used .

There is also the need to reclassify two vouchers.

Increase 2024 Budget Revenues & Expenditures HF as follows

Increase HF Revenue – DA2665 (Sale of Equipment) \$34,064

Increase HF Expenditure- DA5130.2 (Machinery Equipment) \$34,064

Reclassify voucher #46 in the amount of \$8,000.00 check #8376 of Highway Fund Abstract #3 and voucher #65 in the amount of \$4,000.00 check #8396 of Highway Fund abstract #4 from 5130.4 to 5130.2.

The question of the adoption of the foregoing RESOLUTION was put into vote. Motion by Councilmember Bean and seconded by Councilmember Macauley and the results were carried with 0 nay, 5 aye votes. Roll Call Votes: Supervisor Devine, aye; Councilmember Bean, aye; Councilmember Hunter, aye; Councilmember Macauley aye and Councilmember Przysinda, aye.

GROVELAND FIRE DEPARTMENT BALL PARK PLAYGROUND EQUIPMENT

DISCUSSION- Supervisor Devine asked the two councilmembers what equipment is going to be purchased as the town has received the money for the equipment.

Councilmember Przysinda stated the committee has had difficulty meeting for this prior to the board meeting. They are planning on meeting next week hopefully and will have a decision on the equipment finalization to move forward and place the order.

A motion by Councilmember Bean and seconded by Councilmember Macauley to authorize the use of a prepaid voucher for the Groveland Fire Department Ball Park Equipment using the Livingston County ARPA grant with the proper invoices and documentation. Motion carried unanimously.

Supervisor Devine inquired with R. Niedermaier about the draft agreement. R. Niedermaier stated the agreement was ok. The supervisor asked the Town Clerk to provide the final agreement for the supervisor and R. Nidermaier to sign.

Supervisor Communication:

Water District update, Eric Weis from CPL contacted the supervisor to inform him that even with the cost-saving measures to remove the pump station and use of booster pumps on a portion of Barber Hill road and cost reduction from the construction company of the lowest bidder of the water project the project is still significantly over cost. The town will need to request more finding from USDA Rural Development potentially while waiting to hear on the WIIA Grant that was applied for.

Supervisor Devine provided the board with information for an intermunicipal agreement for shared services on a drinking water monitoring system with Living County Water and Sewer Authority. Supervisor Devine provided the agreement and the spec sheet for the board review.

A motion by Councilmember Bean and seconded by Councilmember Przysinda to authorize the Supervisor to sign the IMA with LCWSA for the term ending 12/31/2024 with review for the term of 1/1/2025- 12/31/2025 at a cost of \$1.00 to the Town of Groveland. Motion carried unanimously.

The county has hired a replacement for the outgoing County Administrator, Ian Coyle.

Supervisor Devine inquired about a date for the tentative budget work meeting that has been done annually since his time as supervisor. A date was set for Thursday, September 5, 2024, at 5:30 p.m. The meeting will be open to the public.

Other Communication: Town Clerk Burgess inquired about the credit card machine as it has been phased out and when the town originally received the machine it was at no charge. The cost of the new machine is now \$450. The connection will be the same it is just they no longer provide the machine. This machine will no longer have support and can malfunction or cause security threats. The last date of service is August 30th. The town clerk asked the town board if they wished to continue offering the ability to use the credit card machine as there will be a one-time fee for the upgrade of the machine and the use of the machine will remain the same.

The board agreed that the town needed to continue to utilize as a convince to the residents to have the ability to use such a service.

A letter of appreciation from a resident was provided to the town board members wishing to recognize the Highway Department for their excellent work following the heavy downpour of rain recently the town has received in the past few months causing damage to town roads this summer.

A motion by Councilmember Macauley and seconded by Councilmember Przysinda to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:56 a.m. The next meeting will be the special meeting September 5, 2024 @ 5:30 p.m. at the town hall and is open to the public. Motion carried unanimously.

Kimberly Burgess, Town Clerk
Town of Groveland
Dated August 8, 2024